

Account Setup

Create your account and connect your AI

BEFORE YOU START

The setup screen opens automatically after installation. To return to it later, click the Jivus AI icon in your Chrome toolbar.

STEPS

1 Create your account

- Enter your **work email address** and a password (8+ characters).
- Click **Let's go**.

! Personal email addresses (Gmail, Yahoo, Hotmail) are not accepted. Use your company email.

2 Confirm your email

- Open the confirmation email from Jivus AI and click the link inside.
- Return to the Jivus tab and click **I've confirmed — continue**.

→ Check spam if it does not arrive within a few minutes.

3 Connect your AI model

- Jivus uses your own AI account. Your data goes directly to your provider, not to us.
- Choose your model. **We recommend Claude** for the sharpest insights.

Getting a Claude API key

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|---|--|
| 1 | Go to console.anthropic.com and sign in or create a free account |
| 2 | Click API Keys in the left sidebar |
| 3 | Click Create Key , name it "Jivus", copy it |
| 4 | Paste it into Jivus and click Save and continue |

! **You need funds in your Anthropic account to use Jivus.** A free account alone is not enough, the API is billed separately from the Claude chat app. Add credit under Settings → Billing in the console. As little as **\$5** is enough to get started, and a typical brief costs only a few cents.

4 Tell Jivus about your company

- This step matters most. The more specific you are, the better your briefs.
- Upload a PDF (deck, battlecard, one-pager) or fill in a short form instead.
- Review what Jivus captured, then click **Looks right. Let's go.**

✓ You only do this once. Update it later anytime from Settings.

5 You are all set

- Click **Got it** to close the setup tab.
- You are ready to generate your first brief.

Next: open Document 3, How to Use.

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